For Mysore State (Copy)

GOVERNMENT OF MADRAS.

Sectt. II-28—55,000—27-10-52

Public Elections (1953) Department.

~~Endorsement~~
~~D.O.~~
Memorandum ✓
~~Lodged~~

No. 978/53-3

Dated 15/5 1953.

FURTHER PAPERS.

Department.	Number.	Series.	Date.

FOR MYSORE STATE

ELECTORAL ROLLS (ASSEMBLY AND PARLIAMENTARY), (ANNUAL REVISION, 1953) CIRCULAR No. 3.

Office Memorandum No. 978/53-3, Public (Elections), dated 15th May 1953.

Electoral Rolls—House of the People and Madras Legislative Assembly—Annual Revision, 1953—Preparation of draft list of amendments—Publication of draft rolls—Instructions issued.

Reference.—(1) G.O. Ms. No. 649, Public (Elections) [Electoral Rolls (Annual Revision, 1953) Circular No. 1], dated 13th March 1953.

(2) G.O. P. No. 1228, Public (Elections) [Electoral Rolls (Assembly and Parliamentary) (Annual Revision, 1953) Circular No. 2], dated 9th May 1953.

The following instructions are issued for the preparation of the draft lists of amendments to the electoral rolls in the revision in 1953, the publication of the draft rolls and for the disposal of claims and objections relating to the inclusion of names therein:—

1. *Division of certain constituencies into electoral areas.*—As instructed in Electoral Rolls (Assembly and Parliamentary) (Annual Revision) Circular No. 5 [Memorandum No. 4790/52-3, Public (Elections)], dated 21st October 1952, during the revision in 1952, the Electoral Registration Officer of each Assembly and Parliamentary Constituency which consists partly of intensive and partly of non-intensive revision areas during this revision *should* make an order under rule 7 of the Representation of the People (Preparation of Electoral Rolls) Rules, 1950, dividing such constituency into suitable electoral areas for the purpose of facilitating the preparation and publication of rolls separately for intensive and non-intensive revision areas. The Electoral Registration Officers concerned should send a copy of their order issued as stated above, to the Government by the 15th June 1953.

2. *Preparation of manuscript draft lists of amendments in all areas.*—(1) The Election Commission has agreed to the preliminary publication of electoral rolls being made with manuscript rolls or manuscript lists of amendments, i.e., the electoral rolls or the lists of amendments need not be printed before preliminary publication. Accordingly and as instructed in paragraph 7 of the Circular second cited, only a list of amendments to the existing electoral roll in manuscript will be prepared during this year's revision for the purpose of preliminary publication in all areas, whether intensive or non-intensive.

(2) The Tahsildar of the taluk should, after scrutiny of the lists of additions to, deletions from and corrections to the electoral rolls received from the supervisors or commissioners of municipalities or executive officers of major panchayats and cantonments or village officers, as the case may be, prepare without delay six copies of the preliminary lists of amendments to the electoral rolls in manuscript with carbon and pencil. The six copies should be prepared in two sets of three copies each, to ensure legibility and clearness of entries in all the copies. It should be in the form given in Annexure I to this Circular. There should be no column relating to caste in the entry relating to each voter in Part I of the list of amendments. Section II of the list relating to homeless voters will of course be 'nil' as homeless voters will not be newly included now except on a claim made to the Revising Authority.

(3) In respect of units for which no additions, deletions and corrections have been proposed a 'nil' draft list of amendments in the prescribed form should be prepared.

(4) In all areas, the draft list of amendments for each unit should be prepared in the language or languages in which the existing roll of the unit has been prepared and there should be no deviation in this respect.

(5) If there are entries to be made in respect of Armed Forces personnel and absentee officers in the list of amendments, that part of the list (Sections III and IV) should be prepared separately in English as instructed in paragraph 1 (4) of the Electoral Rolls (Annual Revision, 1953) Circular No. 1, dated 13th March 1953. In making the entries relating to Armed Forces personnel, the instructions in paragraph 6 of Electoral Rolls (Assembly and Parliamentary) (Annual Revision) Circular No. 3, dated 19th August 1952, should be followed. If there are no entries to be made, the 'nil' sections III and IV may be written up in continuation of Part I of the general list of amendments.

(6) After carefully checking the lists of amendments with the corresponding lists of additions, deletions and corrections, the Tahsildar or the Election Deputy Tahsildar should append his signature to the lists of amendments in token of verification. All corrections and alterations made in the manuscript list should be attested by the Election Deputy Tahsildar or the Upper Division Clerk.

(7) The Tahsildar should then arrange to add these lists of amendments for each unit to the six copies of the existing printed electoral roll for that unit. The printed electoral roll and the manuscript list of amendments for each unit will constitute the draft electoral roll for that unit in this revision under rule 9 of the Representation of the People (Preparation of Electoral Rolls) Rules, 1950.

(8) In the case of the draft rolls so formed for the units lying in his taluk, but included in a constituency for which the Electoral Registration Officer is the Tahsildar of another taluk, the six copies of the draft rolls should be sent to the Electoral Registration Officer. The Tahsildar should retain with him the draft rolls for the units included in the constituencies for which he is the Electoral Registration Officer.

3. *Preliminary publication of electoral rolls.*—(1) The Electoral Registration Officer of each Assembly constituency, should combine the draft rolls for all the units in an electoral area or constituency, as the case may be, and thus form two copies of the draft electoral roll for the electoral area or constituency. He should then immediately send one copy of this draft electoral roll for the electoral area or constituency to the Electoral Registration Officer of the relevant Parliamentary constituency. All this work should be completed by the end of June in the non-intensive revision areas and by the end of August in the intensive revision areas.

(2) In prior consultation with each other, the Electoral Registration Officers of each Assembly Constituency and the relevant Parliamentary constituency should simultaneously publish one copy of the draft electoral roll for the electoral area or the constituency concerned in their respective offices by affixture together with the notice in Form V under rule 10 (1) of the Representation of the People (Preparation of Electoral Rolls) Rules, 1950. Under the directions issued by the Election Commission in pursuance of rule 9, this publication is statutory. It should be done in non-intensive revision areas by the first week of July and in intensive revision areas by the first week of September 1953.

(3) Immediately on publication of the draft electoral rolls in his office, each Electoral Registration Officer should send a report to the Collector of his district with copies to the Government in the Public (Elections) Department and to the Revising Authority. The Collector and the Revising Authority should check up these reports and satisfy themselves that the reports have been received in respect of all constituencies in their jurisdiction. Similarly the Commissioner, Corporation of Madras, should send a report to Government in respect of Madras City.

4. *Informal (non-statutory) publication.*—(1) Immediately after publication in the office of the Electoral Registration Officer, copies of the electoral roll of each local unit together with the copies of the notices in Form V should also be published by affixture to a public building, village chavadi or some other conspicuous place specified by the Electoral Registration Officer in the local unit to which the roll relates and in the other places as instructed in paragraph 8(1) of the Electoral Rolls (Assembly and Parliamentary) (Annual Revision) Circular No. 2 [Memorandum No. 3917/52-2, Public (Elections)], dated 16th August 1952.

(2) This informal publication is common for both the Assembly and Parliamentary constituencies and only one copy of the roll need be published in each place. The Electoral Registration Officer of each Assembly constituency should arrange for this publication. The remaining four copies of the draft roll already prepared should be utilized for the purpose of this informal publication.

(3) Reports of such publication at the different centres mentioned above should also be obtained by each Assembly Electoral Registration Officer from village officers, the executive officer of the local body or cantonment, the officers of the Registration department and officers in charge of police stations and carefully filed and preserved for record and future reference in his office. The Electoral Registration Officer should check and certify that all such reports have been received and are in the file and send a report to this effect to the Collector of the district. The Collector of each district should see whether such reports have been received from all Electoral Registration Officers in his district and send a report to that effect to the Government. The Commissioner, Corporation of Madras, should send the report in respect of Madras City. Though all this publication outside the office of the Electoral Registration Officer is not statutory, it should all the same be arranged for, without fail.

5. *Claims and objections.*—(1) The detailed general instructions in regard to filing of claims and objections and their disposal in the first preparation of the rolls given in sub-paragraphs (9) to (22) of paragraph 3 of G.O. Ms. No. 4205, Public (Elections), dated 6th November 1950, will also apply to the present revision of rolls.

(2) It should also be carefully noted that the claims and objections should not be rejected on the sole ground either that the applicant or his agent was not present at the hearing or, that he did not furnish evidence at the hearing regarding his age or residential qualification. It is incumbent on the part of the Revising Authority to satisfy himself on the merits of each claim and objection, with reference to what the village officers or the tax-collecting staff who are present at the hearing may have to say in the matter, and any other evidence which may be available, as a result of any local enquiry which may have been conducted, before a claim or an objection can be properly disposed of.

(3) Within five days after the expiry of the twenty-one days' period allowed for claims and objections, each Electoral Registration Officer should send to his Revising Authority with copies to the Collector and to the Government, a statement showing the total number of claims and objections received in time in the form given in Annexure II.

Revising Authorities should note that the disposal of claims and objections should be completed not later than the 15th August in the non-intensive revision areas and not later than the 15th October in the intensive revision areas. They should give the topmost priority to the work of disposal of claims and objections, by adjourning if necessary, other normal work, pending before them.

(4) With reference to the orders of the Revising Authority on the claims and objections, the final consolidated electoral roll or the final list of amendments, as the case may be, should be prepared and printed. Detailed instructions in this regard will be issued separately.

6. *Progress of work*—(1) *Preparation of preliminary lists of amendments.*—(i) All Revenue Divisional Officers should submit weekly progress reports to the Government in the Public (Elections) Department, with copy to the Collector of the district, on the progress made in the preparation of the preliminary lists of amendments in the non-intensive revision areas in the form given in Annexure III. The first report should be for the week ending 13th June 1953.

(ii) Similarly each Revenue Divisional Officer should send a weekly progress report on the preparation of the preliminary lists of amendments in the intensive revision areas in the form in Annexure IV. The first report should be for the week ending 22nd August 1953.

(iii) For the submission of these reports to Government, the Revenue Divisional Officer should obtain weekly progress reports in the same form from the Tahsildars and Deputy Tahsildars in his division.

(2) *Disposal of claims and objections.*—All Revising Authorities should submit weekly progress reports in the form in Annexure V. The first report in respect of the non-intensive revision areas should be for the week ending 1st August 1953 and that in respect of the intensive revision areas should be for the week ending 3rd October 1953.

7. Subject to the instructions above, the instructions issued in connexion with the preparation of the first rolls and for the annual revision, 1952, will apply *mutatis mutandis* to this revision.

8. The receipt of this circular should be acknowledged in the appended acknowledgment slip.

J. SUBBUSWAMY,
Deputy Secretary to Government.

To all Collectors.
" the Commissioner, Corporation of Madras (through Mayor).
" all Revenue Divisional Officers.
" all Tahsildars.
" all Deputy Tahsildars in charge of sub-taluks.
" the Stationary Sub-Magistrate, Fort, Cochin.
" the Superintendent, Government Press, Madras.
" the Superintendent of Stationery, Madras.

Copy to the Inspector of Municipal Councils and Local Boards.
all Commissioners of Municipal Councils (through Chairmen).
all District Panchayat Officers.
Local Administration Department.
Public (Elections II) Department.
Public (Elections VII) Department.
the Secretary to the Election Commission, India, No. 1, Aurangzeb Road, New Delhi (with 12 copies).
Andhra Government.
Mysore Government.

ACKNOWLEDGMENT.

I acknowledge the receipt of Electoral Rolls (Assembly and Parliamentary) (Annual Revision) 1953 Circular No. 3 [Government Memorandum No. 978/53-3, Public (Elections)], dated 15th May 1953.

Station — Signature.

Date — Designation.

To

The Deputy Secretary to Government,
Public (Elections I) Department,
Fort St. George,
Madras.

ANNEXURE I.

[*See* paragraph 2 (2).]

PRELIMINARY LIST OF AMENDMENTS OF 1953.

Madras Legislative Assembly/House of the People.

Unit { District. / Taluk/Sub-taluk. / Village/Panchayat/Township / Cantonment/Municipality } / Block No. — Locality No.

Part I—Inclusions.

Section I—General voters including displaced persons.
Section II—Homeless voters.
Section III—Armed Forces personnel.
Section IV—Absentee officers.

Part II—Deletions and corrections.

Serial number of the voter in the unit.	Change or corrections to be made.
(1)	(2)

ANNEXURE II.

[*See* paragraph 5 (3).]

ELECTORAL ROLLS. CONSTITUENCY

MADRAS LEGISLATIVE ASSEMBLY HOUSE OF THE PEOPLE-PUBLICATION—CLAIMS AND OBJECTIONS.

District.

Constituency.

Total number of claims received.	Total number of objections received.
(1)	(2)

ANNEXURE III.

[*See* paragraph 6 (1).]

ELECTORAL ROLLS—ANNUAL REVISION, 1953—PREPARATION OF PRELIMINARY LISTS OF AMENDMENTS—NON-INTENSIVE REVISION AREAS.

Progress Report by Revenue Divisional Officer for the week ending.

Name of district

Name of division

Names of Assembly Constituencies lying wholly or in part in the division.	Number of units in each constituency or part of the constituency noted in column (1).	Number of units for which lists of additions, corrections and deletions have been received up-to-date by the Tahsildar from the officers concerned.	Number of units for which lists are yet to be received.	Total number of voters in respect of whom entries have to be made in the lists of amendments prepared in taluk offices.	Number of voters for whom entries have been made		Number of voters for whom entries have yet to be made in the lists of amendments.	Date by which the lists of amendments for all units will be ready.	Whether lists of amendments for units included in a constituency for which the Tahsildar is not the Electoral Registration Officer have been sent to the Electoral Registration Officer concerned.	Remarks.
					During the week.	Up to the week.				
(1)	(2)	(3)	(4)	(5)	(6-*a*)	(6-*b*)	(7)	(8)	(9)	(10)

NOTE.—Any explanatory or other remarks should be added in suitable foot notes. No covering letter need be sent.

ANNEXURE IV.

[*See* paragraph 6 (ii).]

ELECTORAL ROLLS—ANNUAL REVISION, 1953—PREPARATION OF PRELIMINARY LISTS OF AMENDMENTS—INTENSIVE REVISION AREAS.

Progress Report by Revenue Divisional Officer for week ending.....

Name of district

Name of division

Names of Assembly Constituencies lying wholly or in part in the division.	Number of units in the constituency or part of the constituency noted in column (1).	Number of voters for which entries have to be made in the list of amendments (*i.e.*, in the lists received from supervisors.)	Number of voters for whom entries have been made in the lists of amendments prepared in taluk offices.		Number of voters yet to be entered in the lists of amendments.	Date by which lists of amendments for all units will be ready.	Whether lists of amendments for units included in a constituency for which the Tahsildar is not the Electoral Registration Officer have been sent to the Electoral Registration Officer concerned.	Remarks.
			During the week.	Up to the end of the week.				
(1)	(2)	(3)	(4-*a*)	(4-*b*)	(5)	(6)	(7)	(8)

NOTE.—Any explanatory or other remarks should be added in suitable footnotes. No covering letter need be sent.

ANNEXURE V.

[*See* paragraph 6 (2)]

ELECTORAL ROLLS—MADRAS LEGISLATIVE ASSEMBLY AND HOUSE OF THE PEOPLE—ANNUAL REVISION, 1953.—DISPOSAL OF CLAIMS, OBJECTIONS AND APPLICATIONS— NON-INTENSIVE / INTENSIVE REVISION AREA.

Form of progress report by Revenue Divisional Officer.....for the week ending.....

Names of Assembly constituencies for which the Revenue Divisional Officer is the Revising Authority.	Number of claims received.	Number of objections received.	Number of cases covered by applications under rule 12.			Total number of cases [columns (2) + (3) + (4)].	Number of cases rejected.	Number of cases ordered for inclusion in Part I of the lists of amendments.	Number of cases ordered for inclusion in Part II of the list of amendments.		Number of cases pending [column (5) — (6) — (7) — (8*a*) — (8*b*)]	Date by which all cases will be disposed of.
			For inclusion.	For deletions.	For correction.				Deletion cases.	Correction cases.		
(1)	(2)	(3)	(4-*a*)	(4-*b*)	(4-*c*)	(5)	(6)	(7)	(8-*a*)	(8-*b*)	(9)	(10)

NOTE.—Any explanatory or other remarks should be added in suitable footnotes. No covering letter need be sent.